

**COUNCIL OVERVIEW AND SCRUTINY COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – OCTOBER 2012**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Committee. Once an action has been completed and reported to the Committee, it will be removed from the tracker.

Date of meeting and reference	Item	Recommendations/Actions	Responsible officer or member	Response	Next progress check:
20/01/12 COSC 35	Treasury Management PVR [Item 9]	Officers to confirm details of external challenge to the Treasury Management PVR.	Sheila Little	The PVR programme has been completed, but a review using the same methodology is due to commence in the near future.	5/12/12
17/04/12 COSC 63	Staff Vacancies [Item 9]	That the Finance Sub-Group investigate further how decisions about vacancies are handled by services, and the impacts of these decisions on budgets.	Bryan Searle	Zully Grant-Duff and Mark Brett-Warburton are undertaking a review and will report back to Committee in December 2012.	5/12/12

17/04/12 COSC 65	Business Continuity [Item 11]	That a further report concerning the following issues be submitted to the Committee in July 2012: <ul style="list-style-type: none"> ○ Work underway to ensure the move of the Director for Public Health's team is incorporated into the SCC Business Continuity Management. ○ The maintenance of Business Continuity arrangements alongside the current changes in the estate and IMT portfolios. 	Ian Good	This item has been deferred and will be re-scheduled in the work programme.	14/11/12
13/06/12 COSC 94	Scrutiny Annual Report [Item 11]	That work be undertaken to understand the influence of Select Committee recommendations on decisions made by the Cabinet.	Bryan Searle/Democratic Services	This will be addressed as part of the Democratic Services Scrutiny Improvement Plan and details will be shared with Members as agreed at the meeting on 18 October 2012.	5/12/12
11/07/12 COSC 96	Recommendations Tracker [Item 6]	That a special meeting be arranged in order for Tony Samuels to provide the Committee with an update on his work relating to the Council's property portfolio.	Bryan Searle	The Finance Sub-Group is due to meet Tony Samuels on 3 December 2012 to discuss proposals for the 2013/14 Capital Programme.	5/12/12

11/07/12 COSC 104	Superfast Broadband [Item 13]	That details of the proposed governance arrangements and organisation structure for the Joint Operations Centre be shared with the Committee.	Ben Skipp	Information to be provided as part of an update report at the meeting on 5 December 2012.	5/12/12
12/09/12 COSC 109	Change & Efficiency Service Review [Item 13]	Further details of the staffing structure prior to and following the reorganisation, as well as the savings achieved by bringing services back in-house, to be provided to the Committee.	John Stebbings	The Committee to receive a report at its meeting in February 2013.	13/2/13
18/10/12 COSC 110	Recommendations Tracker [Item 6]	That the Chairman write to the Strategic Director for Environment and Infrastructure, with a copy to the Cabinet Member for Transport and Environment, to express concern about the impact of holding business support vacancies on the work of Highways engineers. In addition, that the Chairman reiterates the request for a Rapid Improvement Event to review the process for local highways schemes.	Bryan Searle/ Mel Few	An update will be provided at the meeting	14/11/12

18/10/12 COSC 111	Budget Monitoring Report [Item 9]	That the Chairman and Vice-Chairman have further discussions with the Leader and Finance officers about the timing of Council Overview & Scrutiny Committee and Finance Sub-Group meetings in order to ensure timely and effective scrutiny of the budget in the future.	Bryan Searle/Kevin Kilburn	The Chairman and Vice-Chairman have discussed this with finance officers and agreed that the aim will be for the finance sub-group to meet on the Thursday or Friday of Cabinet week, with Committee meetings scheduled within one week of the Cabinet meeting.	14/11/12
18/10/12 COSC 112	Completed Audit Reports [Item 10]	That the Children and Families Select Committee scrutinises the implementation of the audit recommendations in relation to dental checks for Looked After Children.	Cheryl Hardman	A request has been made for this issue to be included in the Select Committee work programme.	14/11/12
18/10/12 COSC 113	Completed Audit Reports [Item 10]	That the Adult Social Care Select Committee scrutinises the implementation of the audit recommendations in relation to the management of residents' monies in residential care homes.	Leah Donovan	A request has been made for this issue to be included in the Select Committee work programme.	14/11/12

18/10/12 COSC 114	One Team Review [Item 11]	That the aim of the review should be to achieve a Communications Service which is aligned to the Corporate Strategy, with clearly defined goals and processes, and the One Team Review should be conducted with this outcome in mind.	Louise Footner/ Sally Wilson	An update will be provided at the meeting.	14/11/12
18/10/12 COSC 115	One Team Review [Item 11]	That a further progress report be presented to the Committee at its meeting on 13 February 2013	Louise Footner/ Sally Wilson	The Committee to receive a report at its meeting on 13 February 2013.	13/02/13
18/10/12 COSC 116	One County, One Team People Strategy Review [Item 12]	That further consideration be given to how the targets and promises to which they relate can be better matched, that the targets are seen as being sufficiently challenging, and that the promises made are given necessary priority.	Matthew Baker	An update will be provided at the meeting.	14/11/12

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